

APPLICATION FOR EMPLOYMENT



Tyler Heating, Air Conditioning, Refrigeration LLC

255 Hathaway Drive, Unit 1, Stratford, CT 06615

Equal Employment Opportunity Policy

Tyler Heating, Air Conditioning, Refrigeration LLC is deeply committed to a policy of equal employment opportunity for all their job applicants and employees. We seek to employ qualified persons in all job classifications and to administer all personnel actions affecting our employees without discrimination on the basis of race, color, religion, sex, age, or national origin. Individuals with disability, disabled Veterans, and Veterans of the Vietnam era will be given the fullest consideration for employment in positions for which they are qualified. We also are committed to making reasonable accommodation to qualified individuals with a disability as well as abiding by any and all state and local laws, which, in addition to the above, prohibit discrimination in any form.

NAME OF APPLICANT: _____ Date: _____
 Position Applying For: _____

PERSONAL INFORMATION (Please Print)

Last Name:	First Name, Middle Initial:	Social Security Number:	Cell Phone:
Present Address, Apartment Number:		City, State, Zip:	Home Phone:
How Long Have You Lived at This Address:		Email Address:	
Previous Address if at Present Address Less Than 3 Years:		City, State, Zip:	How Long Did You Live At This Address:

Are you authorized to work without restrictions for any Company in the United States? YES NO

Are you 18 Years of age or older? YES NO

(If under 18 Years of age, applicant will be required to submit a work certificate if required by State.)

Are you willing to travel? YES NO Are you willing to relocate as may be required? YES NO

Are you willing to take a pre-employment drug test? YES NO

Are you will to have a background check completed? YES NO

EMPLOYMENT DESIRED

Position applying for: _____

Salary Desired: _____ Hourly Weekly Annually

How did you learn of this opening?

Advertisement _____

Referred By _____

Other _____

If Hired, date you can start: _____

What type of work are you seeking?

Full-time Part-time

Regular Temporary

If Part Time: Days: _____ Weeks: _____

Hours: _____ Months: _____

GENERAL BACKGROUND

Describe any background experience, military service, education, or training you consider especially applicable to the Position for which you are applying: _____

List other special skills or licenses that are applicable to this employment: _____

DRIVING INFORMATION

(This job may require driving) Do you have a current and valid state drivers' license? YES NO

Has your license been revoked or suspended in the last three years? YES NO

OTHER INFORMATION

Previously employed by EMCOR Facilities Services, Inc. or CES Facilities Management Services? YES NO

If yes, when and where? _____

WORK HISTORY

(List most recent job first) Be sure to account for all information requested in the Work History section of this application.

May we contact your current employer? YES NO

Employer Name: _____ From: _____ To: _____
 Address: _____ City: _____ State: _____ Phone: _____
 Position: _____ Supervisor Name: _____ Hours Per Week: _____
 Job Responsibilities: _____
 Salary: Hourly Weekly Annually Beginning \$ _____ Ending \$ _____
 Reason for Leaving: _____

Employer Name: _____ From: _____ To: _____
 Address: _____ City: _____ State: _____ Phone: _____
 Position: _____ Supervisor Name: _____ Hours Per Week: _____
 Job Responsibilities: _____
 Salary: Hourly Weekly Annually Beginning \$ _____ Ending \$ _____
 Reason for Leaving: _____

Employer Name: _____ From: _____ To: _____
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Employer Name: _____ From: _____ To: _____
 Address: _____ City: _____ State: _____ Phone: _____

Position: _____ Supervisor Name: _____ Hours Per Week: _____

Job Responsibilities: _____

Salary: Hourly Weekly Annually Beginning \$ _____ Ending \$ _____

Reason for Leaving: _____

EDUCATIONAL INFORMATION

School	Name & Address of School	Did you Graduate?	List Diploma, Degrees
High School		YES <input type="checkbox"/> NO <input type="checkbox"/>	
College		YES <input type="checkbox"/> NO <input type="checkbox"/>	
Other (i.e. Grad., Vocational or trade schools, apprenticeship, etc.		YES <input type="checkbox"/> NO <input type="checkbox"/>	

REFERENCES

List below **three** persons (other than relatives) who would be willing to answer a business-related reference inquiry from our Company on your behalf that you have known for at least **three** years.

Name	Town of Residence	Phone Number	Years Known	Occupation
1.				
2.				
3.				

CT, CA, IL, & MA APPLICANTS

Prior to answering the following question, applicants in California, Connecticut, Illinois, or Massachusetts must review and acknowledge the state-specific information, which appears at the end of this employment application.

Have you ever been convicted of a crime, the record of which has not been sealed, expunged or erased, or for which you have not been pardoned? YES NO or No Record

If "yes", state the date, location, crime(s) for which you were convicted, the court where you were convicted, the date of your conviction, your age when you convicted, and the sentence you received. (A "yes" response will NOT automatically disqualify you for employment with Tyler Heating, Air Conditioning, Refrigeration LLC.

Date of Crime	Location of Crime	Type of Crime	Court Where you were Convicted	Date of Conviction	Age at Conviction	Sentence You Received

PRE-EMPLOYMENT STATEMENT

I hereby certify that the information provided on this application (and accompanying resume, if any) is true and complete

to the best of my knowledge. I understand that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for termination if discovered at a later date.

I authorize a thorough investigation of my past employment and activities, agree to cooperation such investigation, and release from all liability or responsibility all persons and corporations requesting or supplying such information. I hereby agree to submit to any lawful drug testing that may be required as a condition of employment or continued employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including termination.

Any time after a conditional offer of employment or during employment, I authorize any physician or health care provider to release information advising the company: (1) whether I am currently able to perform the specific job for which I am being considered or employed with or without reasonable accommodation and the basis for such conclusions; and (2) whether I can perform the job without posing a direct threat to the health or safety of myself or others.

I understand that my employment is at will, and that I have no express or implied contract with the Company concerning the terms and conditions of my employment. Both the Company and I have the right to terminate the employment relationship at any time, with or without cause, and with or without notice. I further acknowledge that I have no relied, or will not rely, upon any representations to the contrary, either in accepting employment with the Company or in continuing my employment with the Company. Also, the Company has the right to modify any policies adopted by the Company, and such policies do not create any contractual commitments by the Company.

I understand that according to federal law all individuals who are hired must, as a condition of employment, produce certain documentation to verify their identity and U.S. Citizen status or, if aliens, their legal authorization to work in the U.S. As a consequence, I understand that any offer of employment would be contingent on my ability to produce the required documentation within the time period required by law.

Signature of Applicant (As shown on Social Security Card)

Date of Application